

ICSPAH Executive Committee Meeting
January 30, 2009
Minutes

Present: Hongwei GUAN, Zhan LIU, Xiaofen KEATING, Ming LI, Jinjin YANG, Guoli LIANG, and Xiangli GU

The ICSPAH Executive Committee conducted a teleconference on January 30, 2009. The following are the issues discussed by the committee.

1. General Assembly time and location.

The committee decided that the General Assembly will be held on April 2nd, 2009 at 4-6pm, and a dinner will be followed. Transportation for members will be arranged from AAHPERD conference to the meeting place.

- Hongwei will work with Xiaofen and John to finalize the exact time and arrangement. Notification shall be sent out through email to members and those who may be interested in joining ICSPAH
- In addition, all the members need to encourage each other to attend the assembly

2. Membership.

Membership Fee will be collected according to the previously voted decision during the General Assembly (i.e. \$25 for general member; \$10 for student member). Lifetime membership should be considered and further discussed. Validation of membership should be considered. (2 options: a. One year from the date of payment; b. deadline of Fee collection for an annual term.)

- John will lead the task and work with Yuhua to create a fee collection mechanism. The payment procedure should be sent to all people who may be interested. Executive members shall pay as soon as possible so that motion to revise By-Law can be processed. A deadline of March 2nd is suggested.

3. By-Law revision.

By-law potential revision has been discussed. Procedure according to the current By-Law should be followed before any official revision approved by General Assembly vote.

Possible change:

- General Executive member service period (2 or 3 years)
- General Executive members (7 or 5, including 1 student member)
- President election, a President-Elect status should be considered for smooth business transition.
- Should the president be selected via General Assembly vote or Executive members vote?
- Ming Li and Guoli Liang work together to create possible revisions for future possible voting.

4. Call for nomination

Nominations for 3 general members to replace Jinjin YANG, Guoli LIANG and Ming LI and 1 student member to replace Xiangli GU should be sent out ASAP.

- Xiaofen will lead on this and send out nominations. Executive Committee members should reach out and actively promote and encourage members to nominate and be nominated.
- Xiangli will not be able to attend the General Assembly in FL. She will try to appoint someone else to vote for her, and reach out for student nomination.

5. Recognition

Executive members who complete their voluntary service should be recognized. The recognition shall be held during the General Assembly and a plaque will be ordered. For this year, distinguished service should be recognized for those who made special contribution to ICSPAH, including support to host previous meeting, development of ICSPAH. This shall be done through organizational communication.

- Hongwei will work with Xiaofen and John to order recognition plaque for retired executive members.
 - Mee-lee Leung (Hong Kong Baptist University)
 - Yuanlong Liu (Western Michigan University)
 - Weidong Li (Ohio State University)
 - Zan Gao (Louisiana University)

6. Scholars from China

Scholars from different organization and institutions in China (Ministry of Education, Chinese Sport Science Society and Shanghai Institute of PE etc.) will attend the AAHPERD convention. ICSPAH shall actively involve with them and coordinate their visit. Social activities should be arranged for exploring collaboration opportunities for all ICSPAH members.

- Guoli will update the board about a delegation from Ministry of Education
- Hongwei will update the board about a delegation from CSSS.

7. Sponsorship

Business or organizations who are interested to promote their product and activities can benefit from ICSPAH as an organization. Donation can be made and ICSPAH may help business to introduce their product and help organizations to achieve their professional goals. This should be considered under the condition of Non-Profit and allowed by the ICSPAH By-LAW.

- Guoli will lead to work out a guideline for discussion.

8. Hongwei will update that the status of certificate for reviewing Pre-Olympic Conference abstracts.

9. A business meeting will be held before the general meeting (Probably Tuesday March 31st, 2009)

Update and clarifications:

Current Task Forces:

- * By-Law revision:
- * PE in China session in AAHPERD
- * Taichi and Health Research
- * Sponsorship and benefit guideline

Ming LI, Guoli LIANG

Guoli Liang, Xiaofen Keating

Hongwei Guan, John Liu, Weimo Zhu

Guoli Liang, John Liu, Hongwei Guan